



## USBG Production Facility Volunteer

**Division Assignment:** Horticulture – Collections

**Location:** Production Facility, 4700 Shepherd Parkway, SW, Washington, DC 20032

**Reports to:**

- Wally Reed, Supervisor, Collections
- Elizabeth Barton, Volunteer Coordinator

**Purpose:** To support the USBG mission of *demonstrating the aesthetic, cultural, economic, therapeutic and ecological importance of plants to the well-being of humankind* by assisting the horticulture staff with the care and maintenance of the living collection at the **Production Facility**.

**Primary Responsibilities:**

- Assist gardeners with routine horticultural tasks in the Tropics such as:
  - Weeding
  - Grooming and pruning
  - Planting and repotting
  - General cleaning of the Production Facility
  - Sweeping

**Qualifications:**

- Interest in care and maintenance of living collections
- Cooperative nature, including the ability to accept instruction and correction
- Professional manner and appearance

**Training Provided:**

- Mandatory participation in USBG volunteer orientation program
- Only minor horticulture training will be available

**Time Commitment & Schedule:**

- 100 hours a year (USBG volunteer commitment)
- Available time slots:
  - Tuesday – Friday
  - Times between 11 AM and 2 PM

**Benefits:**

- Opportunities to participate in continuing education at the Garden
- Participation in horticulture in-service training programs for volunteers in Washington D.C. area
- Participation in USBG public programs for free or at reduced rates on a space-available basis
- Participation in USBG-sponsored volunteer appreciation events